

Social activities

This is a good time to start thinking about the social life of the Hall – it's in your hands! The elected Residents' Club Committee, supervised by the Warden and Vice-Warden, runs the Hall Bar and organises many of the social, sporting, and entertainment events in the Hall. They also arrange the provision of the newspapers, magazines, board games, and sports equipment that you can borrow from Reception. Joining the Committee is a great way to get to know lots of people and looks really good on your CV!

Elections will be held in October, so look out for notices explaining how to join in. You should also think about setting up your own social events and clubs, even if you don't want to join the Residents' Committee; feel free to contact the Warden or Vice-Warden if you need help or advice with any such ventures.

Don't forget to visit our residents' bar in the basement (opens 24 Sept).

With very best wishes for the year ahead.

PROF. JOHN BODHOLT
Warden

Events calendar

Afternoon tea: Sun 24 September

In the reception lobby. An opportunity for residents & their families to meet each other and the wardenial team

Welcome buffet: Wed 11 October

In the dining hall. Special buffet supper, chance to meet all the staff.

Elections: Thu 12 October

In the dining hall. Candidates' speeches and your chance to vote for this year's Residents' Club Committee.

Finally...

If you have any questions or problems, please talk to a member of staff. We will try to help you to sort out any difficulties; but we cannot help if we do not know there is a problem! All the staff wish you a very happy and successful time here, and hope that you will quickly settle into Connaught Hall as your home for the year. We look forward to meeting you all.

LESLEY OLIVER
Bursar



UNIVERSITY OF LONDON CONNAUGHT HALL

Welcome to Connaught Hall!

September 2006

*Remember to join the residents' website to keep up to date,
give us your feedback, and download some really useful files:*

www.connaught-hall.org.uk

Welcome!

We should like to extend you a very warm welcome to Connaught Hall and remind you about some important things you need to do in your first few weeks here.

Residents' Handbook

Take a few minutes to look through your Residents' Handbook and Licence Agreement (the yellow and lilac booklets sent with your offer of accommodation) then keep them where you can find them, as you may wish to refer to them during the year. The Residents' Handbook and Licence Agreement constitute your contract of residence in Hall.

The Residents' Handbook explains many of the Hall's procedures, including where to find help should you need it, and outlines our expectations of your behaviour. We particularly ask you to be familiar with the fire procedure.

Accommodation fees

You will soon receive an invoice for your accommodation fees. Your fees for the year are divided into three. You must pay the first instalment within the first two weeks of October. You can pay by cash, cheque, or credit card in the General Office during office hours. If you arrived before the official start of your college term, you will receive a separate invoice for that period.

It is important that you tell the Deputy Bursar immediately if you are likely to have problems paying your fees on time: we can usually find a way around any problems – but only if you talk to us!

Medical details

You must register with a local doctor (i.e. in central London) who will visit Connaught Hall in case of emergency. Please complete the accompanying Medical Details form and return it to the Bursar's Office within 21 days of your arrival.

Hall ID card

Once we have received your deposit, passport-size photographs, and Medical Details form, we will issue you with a Hall ID Card. From mid-October you must show this card every time you eat in the Restaurant, otherwise you will not be served; you also need your Hall Card in order to request a packed supper and to claim a food rebate during vacation periods (for more details, see your Residents' Handbook).

Internet

Your room has a data socket for connection to the University JANET system. You will need a suitable cable (provided) and a LAN card on your computer. Full instructions are available from the Bursar's Office. .

Telephones

You can use the telephone in your room to call internal extensions free of charge. If you wish to make external calls or access the voicemail facility, you will need to register for a "pay as you go" account. You can register and top up your account at the General Office, where details of call charges and instructions on how to use the service are also available. If you do not know your extension / direct-dial numbers, ask at Reception.

Room contents insurance

The University has made arrangements with Endsleigh to provide basic personal property insurance for all residents. Please be aware that not all your possessions may be covered for all eventualities, and you may need to take out additional cover: you must read the insurance documents carefully. All insurance claims and queries should be made direct to Endsleigh.

Bedding pack

In your room, you will find a set of bed linen (sheet, pillow, pillowcase, duvet, and duvet cover); this is yours to keep. You are responsible for washing your bed linen; the Hall does not provide a laundering service. Please note that towels are not provided.

Personal mug

At the beginning of the year you will be given a mug for hot drinks. You must take this to the Restaurant at meal times as no cups or mugs are provided in the Restaurant. You are responsible for looking after and cleaning your own mug. You can buy a replacement from the General Office if yours is lost or broken.

The Wardenial team

The Warden, Vice-Warden, and Senior Members take care of the social, pastoral, and disciplinary issues that arise in Hall. They can help with problems both inside and outside the Hall, including academic difficulties, medical or emotional problems, social concerns, and problems with neighbours or other Hall residents.

The wardenial staff all live in the Hall and are here to offer support, help, and guidance if you need it; so please do contact them if you have any queries or problems.

Facilities Committee

We shall soon be inviting applications for membership of the Facilities Committee, where you can air your views on catering, housekeeping, health & safety, security, and other issues. Look out for more information on the noticeboards or email vicewarden.connaught@lon.ac.uk.