



CONNAUGHT HALL

36-45 TAVISTOCK SQUARE
LONDON WC1H 9EX

FROM THE WARDEN

Dr Adrian Clark MBBS MCEM

28 October 2013

Dear resident

Some recent incidents lead me to write and remind you about some important provisions about your health, security and the pantry fridges.

I. YOUR HEALTH & DOCTOR'S DETAILS

- **Please ensure that we have your GP details on file.**

When you arrived in Hall, we strongly recommended that you register with a doctor (GP, primary care physician) in London. You were asked to provide us with the details of your GP, so we could help you to contact them in an emergency. If you have not yet done this, please register with a local GP, then complete at least parts A & B of the attached form within the next two weeks, and return it to the Hall Office on the ground floor, behind reception.

- **Consider telling us a bit more about any medical problems or disabilities you might have.**

Parts C & D of the attached form ask you to tell us about any medical problems, drug treatment, or allergies, and details of the person you would like us to contact if you were very unwell. All this information can be extremely useful to healthcare professionals treating you if you are taken to hospital whilst so unwell that you are unable to speak for yourself. Anything you tell us might also help us provide any necessary adaptations or facilities to help you, and will be considered when it comes to selecting residents for re-admission next year.

So, even if you have already told us who your GP is, please consider completing and returning the enhanced medical details form attached to this letter.

2. SECURITY

- **Remember always to lock your door when you leave your room unattended, even if only for a few minutes.**
- **Please sign in all your guests – day and night – using their full names and only sign in guests whom you know and trust.**

*The Warden's Team —
Enhancing opportunities for
personal, social, academic
and cultural development through:
welfare and pastoral care;
discipline and conflict resolution;
community and social life;
Residents' Club and Hall bar;
out-of-hours emergencies; and
re-admissions.*

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I hope you think of Connaught Hall as your home by now: you would not allow a stranger to enter your home without knowing who precisely they were or why they wanted to come in; please be equally careful about whom you allow into your home here in Hall. We could employ the best security staff in the world, but if strangers from the street can persuade residents to sign them in, we might just as well have no security at all.

3. PANTRY REFRIGERATORS

- **Do not take other people's food or drink from the fridges. At last, we have a means of catching pantry thieves, and it will not be treated lightly.**

Sadly, I receive many complaints about food being stolen from the pantry refrigerators. A very small minority of residents are responsible for this, I know, but I still find it quite extraordinary and very disappointing that adults at some of the best higher education institutions in the world engage in such petty theft.

Sometimes, your fellow residents keep food in the fridge because they are unwell and can only muster an appetite for certain foods, or because they have special dietary requirements. They might have to go hungry if someone else takes their food. Or they might be planning to celebrate a special occasion. And whatever the reason for having food in the refrigerators, it is really upsetting to find it stolen by someone else.

Last year, we and College Hall finally – after years of trying – devised an effective method of catching fridge thieves red-handed. It is very time- and resource-intensive, and raises some privacy issues, so I do not want to deploy this strategy again unless it proves absolutely necessary. But be in no doubt that we do – at last – have a way to catch pantry thieves, and it will not be treated lightly.

Please only take food or drink from the fridge if you bought it. I sincerely hope that I shall receive no more complaints about food theft this year, and will not have to resort again to spy techniques to catch the culprits.

4. FINALLY...

- **Our Hallowe'en party, "Connaught Freaky Friday" is this Friday, 1 November.**

The person wearing the best Hallowe'en costume will win lots of pizza – just what you fancy at the end of a Connaught party!

Yours faithfully



ADRIAN CLARK
Warden



Medical details form



**UNIVERSITY
OF LONDON**

You **must** complete parts A & B of this form and return it within 21 days of arrival in Hall. Completion of parts C & D is optional.

The Warden very strongly advises you to register with a local doctor within central London who will visit you here in Hall in an emergency. This advice is based on national guidance from Universities UK. Students who do not register with a local doctor often encounter problems and delays in obtaining treatment.

Part A Personal details

Name: _____
Date of birth: _____ Room number: _____
Email address: _____
Mobile phone: _____

Part B Your general practitioner (primary care physician)

Doctor: _____
Address: _____

Telephone: _____

Will this doctor visit the Hall in an emergency? **YES | NO**

Part C Medical history

Medical conditions: _____

Regular medication: _____

ALLERGIES:

Hospital consultant(s): _____

Part D Next of kin / person to be contacted in emergency

Name: _____
Relationship: _____ Telephone: _____
Email address: _____

By completing parts C & D, you give us permission to pass on these details to healthcare professionals involved in your care in the event that you are seriously unwell and unable to speak for yourself, and, under the same circumstances, to contact your next of kin / emergency contact.

CONNAUGHT HALL

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Emergency contacts:

Warden —
DR ADRIAN CLARK
Hall Manager —
MRS HARRIET HAROLD
Or call the Duty Senior Member