



# CONNAUGHT HALL

## INSTRUCTIONS FOR DJS - LATE PARTIES IN HALL

### TEMPORARY EVENT NOTICES & THE DUTY SENIOR MEMBER (DSM)

As well as being the Warden of the Hall, I am the "premises user" for the purposes of the temporary event notices (TENs) that allow us to hold parties in Hall. I bear ultimate responsibility for everything that happens at our parties and I expect your immediate cooperation in all matters.

The Duty Senior Member (DSM) is my representative in Hall for the period he/she is on duty. Please follow his/her instructions. If you disagree with them, ask to speak to me - but meanwhile, carry out their instructions as much as possible.

Members of the Residents' Club Committee also have a supervisory role at parties; they will help to maintain order and ensure the bar closes and music ends on time. Please cooperate with them.

### MUSIC VOLUME

To help contain parties to the bar and reduce the risk of hearing loss in members of staff, music volume will be monitored by the DSM.

The maximum permitted sound levels are:

	20.00-01.10	01.10-02.00
Dance floor	97 dB	85dB
Behind the bar	86 dB	75dB
Outside the lift in the basement	78 dB	68dB
Outside the accessible toilet in reception	65 dB	57dB
Outside the housekeeping office	65 dB	57dB

The DSM will show you their readings on the decibel meter and ask you to reduce the volume if the music is louder than this.

### CLOSING TIME

All times will be as shown on the Warden's or DSM's watch.

The bar will serve drinks until 01.00.

From 01.10 you must play slower music, tending towards ballads, romantic pop, candlelight remixes, etc, and reduce the volume to that given in the second column above.

At 01.25 you must start playing "The Time of My Life" from the Dirty Dancing soundtrack. This is always the last song at our parties. Half of the house lights will be turned on at this time,

By 01.30, all music must be finished. The remainder of the house lights will be switched on.

**Be organised, get your times right, and be ready to finish at the specified time.**

By end of the TEN, people should have wound down and it feels like a natural end to the night.

36-45 TAVISTOCK SQUARE

LONDON WC1H 9EX

FROM THE WARDEN

Dr Adrian Clark MBBS MCEM

*The Warden's Team —*

*Enhancing opportunities for personal, social, academic and cultural development through: welfare and pastoral care; discipline and conflict resolution; community and social life; Residents' Club and Hall bar; out-of-hours emergencies; and re-admissions.*

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